

SALARY BOARD MINUTES
August 10, 2021

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Albert Abramovic
Misty Anderson, Administrative Assistant
Richard Winkler, Solicitor
Diona Brick, Fiscal
Deborah Sharpe, Treasurer

Justin Wolfe, Human Resources
Marie Plumer, Human Services
Luke Kauffman, Two Mile Run County Park
Jason Ruggiero, Planning
Rich Ruditis, Airport
Garrett Dvorkin, The Titusville Herald
Kara O'Neil, The Derrick
Tracy Kiselka
Heather Morian
Melissa Marshall
Irene McCabe
Pam Hindman

The Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:36 p.m.

APPROVAL OF THE MINUTES FROM THE July 13, 2021 MEETING:

Commissioner Abramovic made a motion to approve the minutes from the July 13th, 2021 meeting, seconded by Deborah Sharpe, Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #180 TREASURER

CREATE

1st Deputy Treasurer
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 07/25/21

ABOLISH

1st Deputy Treasurer
Full-Time

Non-Exempt Hourly Pay Grade 5
Effective: 07/25/21

CREATE

2nd Deputy Treasurer
Full-Time
Non-Exempt Hourly Pay Grade 4
Effective: 07/25/21

ABOLISH

2nd Deputy Treasurer
Full-Time
Non-Exempt Hourly Pay Grade 3
Effective: 07/25/21

DEPARTMENT #250 REGISTER & RECORDER

CREATE

1st Deputy Register & Recorder
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 07/25/21

ABOLISH

1st Deputy Register & Recorder
Full-Time
Non-Exempt Hourly Pay Grade 5
Effective: 07/25/21

CREATE

2nd Deputy Register & Recorder
Full-Time
Non-Exempt Hourly Pay Grade 4
Effective: 07/25/21

DEPARTMENT #250 REGISTER & RECORDER (cont.)

ABOLISH

2nd Deputy Register & Recorder
Full-Time
Non-Exempt Hourly Pay Grade 3
Effective: 07/25/21

DEPARTMENT #265 PROTHONOTARY

CREATE

1st Deputy Prothonotary
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 07/25/21

ABOLISH

1st Deputy Prothonotary

Full-Time
Non-Exempt Hourly Pay Grade 5
Effective: 07/25/21

CREATE

2nd Deputy Prothonotary
Full-Time
Non-Exempt Hourly Pay Grade 4
Effective: 07/25/21

ABOLISH

2nd Deputy Prothonotary
Full-Time
Non-Exempt Hourly Pay Grade 3
Effective: 07/25/21

DEPARTMENT #270 SHERIFF

CREATE

Deputy Sheriff Corporal 2 positions
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 07/11/21

CREATE

Deputy Sheriff Sergeant
Full-Time
Non-Exempt Hourly Pay Grade 7
Effective: 07/11/21

DEPARTMENT #270 SHERIFF (cont.)

ABOLISH

Deputy Sheriff 3 positions
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 07/11/21

DEPARTMENT #509 HS FISCAL

CREATE

Fiscal Operations Officer
Temporary Full-Time
Non-Exempt Hourly Pay Grade 8
Effective: 08/08/21

Note: Temporary training position until retirement of current Fiscal Operations Officer. Position to last no longer than 09/17/21.

DEPARTMENT #510 OLDER ADULT SERVICES

CREATE

Aging Care Manager II
Temporary Part-Time

Non-Exempt Hourly Pay Grade 6
Effective: 07/06/2021
Note: Temporary position to last no longer than 09/03/2021.

DEPARTMENT #520 CYS

CREATE

Service Coordination Intern
Temporary Full-Time
Non-Exempt Hourly Pay Grade 1
Effective: 08/02/2021
Note: Temporary position to last no longer than 08/13/2021.

- Commissioner Dulaney made a motion to approve the above Salary Board Agenda items, seconded by Deborah Sharpe, Treasurer, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:38 p.m. upon a motion by Commissioner Abramovic and a second by Deborah Sharpe, Treasurer, aye all.

Respectfully submitted,

Misty Anderson, Administrative Assistant